



uOttawa

## Friends of the University of Ottawa

Friends of the University of Ottawa (hereafter referred to as Friends) is an independent charity organized in the United States that works to support the University by collecting charitable contributions on behalf of Americans, and directing these dollars to support students, faculty, research and infrastructure projects at the University of Ottawa (uOttawa). The charity is managed by the Chapel & York US Foundation in New York.

Friends of the University of Ottawa is exempt from U.S. federal income tax under section 501(c)(3) of the Internal Revenue Code. It is classified as a public charity and as such is eligible to receive tax-deductible charitable contributions (EIN 52-1188938). Friends is listed in the IRS Search for Charities tool, found at [apps.irs.gov/app/eos](https://apps.irs.gov/app/eos).

### How to make a donation

#### By Cheque

Make your cheque payable to “Friends of the University of Ottawa” and send it to:

Chapel & York US Foundation  
Attention: Ms. Lisa Nunn  
Friends the University of Ottawa  
1350 Avenues of the Americas, Floor 2, Suite 266  
New York, NY 10019

#### Wire transfer

Refer to the Amalgamated Bank wire transfer instructions below.

#### Gift of Stock

Provide the following information to your brokerage firm, that will initiate the gift of stock, and copy the address [merci.thankyou@uottawa.ca](mailto:merci.thankyou@uottawa.ca) on your email communication:

Pershing, LLC  
One Pershing Plaza  
Jersey City, NJ, 07399

DTC #0443  
Account Registration: FRIENDS OF THE UNIVERSITY OF OTTAWA  
Account Number: NAW016590

*Please note that Friends of University of Ottawa does not currently have an independent website with an online donation form.*

### **Who should donate through Friends?**

Residents of the United States who wish to make a philanthropic donation to uOttawa and who are neither alumni nor family of alumni should consider donating by way of the Friends of the University of Ottawa. “Family” in this context refers to an individual’s brothers and sisters (whether by whole or half-blood, or by adoption), spouse, ancestors (parents, grandparents, great grandparents), lineal descendants and adopted descendants (daughter, son, granddaughter, grandson, great granddaughter, great grandson), and does not refer to aunts, uncles, nephews, nieces, and cousins.

If you are a U.S. resident and an alumnus or the family member of an alumnus, you can donate directly to the University through our regular channels. More information can be found at [www.uottawa.ca/give/](http://www.uottawa.ca/give/).

### **Why not donate directly to the University? Why donate through Friends?**

Anyone, including U.S. residents, can make a gift directly to uOttawa and will receive a Canadian tax receipt from the University of Ottawa. However, as per the Canadian-U.S. Income Tax Convention, you can only provide the IRS with the Canadian tax receipt if you are an American resident who is an alumnus or a family member of an alumnus. If you are not an alumnus or a family member of an alumnus, Friends of the University of Ottawa can issue U.S. tax receipts that are recognized by the IRS. Donors should contact their tax advisor to determine how best to benefit from a tax deduction on their American tax return.

### **Does Friends take a cut of my donation?**

No. The full amount of the donation goes to support the donor’s intent at the University of Ottawa.

### **Will my donation be used as directed?**

According to U.S. and Canadian law, a charitable donation is given freely and without condition. That said, the University of Ottawa will respect the wishes and intent of the donor and will direct the donation to the program, faculty, or initiative of the donor’s choosing. If any questions remain about how to direct the donation, the donor will be contacted. If the donor is deceased or otherwise unreachable, the University will adhere as closely as possible to the spirit of the fund and to the donor’s original intent. In addition, donations of \$25,000 or more normally involve a Memorandum of Understanding (MOU) signed by University officials and the donor. The MOU acknowledges and details the donor’s intent and parameters of the gift.

## **Contact**

Please direct inquiries to:

**Development Office**  
190 Laurier Avenue East  
Ottawa, ON K1N 6N5  
Canada

Toll-free: +1 888-352-7222  
Fax: +1 613-562-5127  
Email: [annualfund@uOttawa.ca](mailto:annualfund@uOttawa.ca)



## WIRE / ACH INSTRUCTIONS

### DOMESTIC U.S WIRES & ACH TRANSFERS

**Bank Name** Amalgamated Bank

**Bank ID (ABA/RTN)** 026003379

**Bank Address** 275 7th Ave  
New York, NY 10001

**Beneficiary Account Number**

**Beneficiary Name**

**Beneficiary Address**

### INTERNATIONAL WIRES

**Receiving Bank** The Bank of New York Mellon

**Receiving Bank Address** 240 Greenwich St  
New York, NY

**SWIFT/BIC Code** IRVTUS3N

**Beneficiary Account Number** 8901655740

**Beneficiary Name** Amalgamated Bank

**Beneficiary Address** 275 7th Ave  
New York, NY 10001

**Originator to Beneficiary Information**